



B·H·F

PRACTICE CODE
NUMBERING SYSTEM

Lower Ground Floor, South Tower, 1Sixty Jan Smuts,
Jan Smuts Ave, cnr Tyrwhitt Ave, Rosebank, 2196
P O Box 2324, Parklands 2121, South Africa
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Dear Provider

We request that all Healthcare Professionals ensure that their annual fees and their practice information is updated on the PCN System, so that the information shared with Medical Schemes and their Administrators is accurate. As part of the running and the maintenance of the system, Health Professionals are required to provide their updated practice details and signed declaration form. Please submit the following supporting documents

- Identity Documents of owner/director
- Company registration certificate
- Staff Identity Documents
- All staff HPCSA Card and HPCSA Certificate
- Employment Contract / confirmation for each staff member
- Updated Number of vehicles including the updated Vehicles license
- Valid PrDP License for all staff
- Supervising doctor's Identity Documents
- Supervising doctor's HPCSA Card and HPCSA Certificate
- Proof of payment for PCNS fees paid for 2017
- Signed Declaration (please go to the BHF website to obtain the declaration form)

We would like to take this opportunity to thank you for your ongoing support and assure you of our ongoing commitment to providing you, with service and value.

For assistance or further information, please do not hesitate to contact PCNS Client Services on 0861 30 20 10 or e-mail clientservices@bhfglobal.com

Regards

PCNS Client Services

SERVING MEDICAL SCHEME MEMBERS



DIRECTORS: Executive K Mothudi (Managing), Non-Executive: A Hamdulay (Chairman), A Fourie-Van Zyl, G Goolab, I Isdale, Y Mabule, O Mahanjana, V Memela, S Motseko (Lesotho), H Nhlapo, T Nsele, C Raftopoulos, S Sanyanga (Zimbabwe), H Stephens, C Schafer (Namibia), T Moumakwa (Botswana), N Nyathi, M Mahlaba. M Bayley, CM Mini